



COUNTY OF LOS ANGELES

Public Health

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June 15, 2007



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TO: Each Health Deputy

FROM: Patrick L. Ogawa, Director
Alcohol and Drug Program Administration

SUBJECT: **REQUEST FOR PROPOSALS FOR TREATMENT AND RECOVERY
SERVICE PROVIDERS FOR THE FAMILY DEPENDENCY DRUG
COURT PROGRAM**

This is to inform you that the Los Angeles County Department of Public Health (DPH), Alcohol and Drug Program Administration (ADPA) is issuing a Request for Proposals (RFP) for Treatment and Recovery Service Providers for the Family Dependency Drug Court Program.

Background

The California Department of Alcohol and Drug Programs awarded ADPA a competitive grant for approximately \$1.4 million for Fiscal Year 2006-07 in January 2006. The purpose of the grant is to implement, in conjunction with the Superior Court and the Department of Children and Family Services (DCFS), efforts to enhance the capacity of the existing Dependency Drug Court pilot project and to plan and implement four new programs to meet the complex needs of substance-abusing families in the dependency system. The RFP reflects the efforts of the interagency Family Dependency Drug Court Planning Committee to implement four new programs.

Since the start of the pilot phase in May 2006, the Family Dependency Drug Court Planning Committee has been evaluating efforts to reunify children with parents. Some of the areas identified as needing strengthening were: intensified services to address high levels of severity of alcohol and drug problems among parents, domestic/family violence, and greater availability of residential beds. The contracts implemented as a result of this RFP will expand currently available treatment and recovery support services to address these issues. The services will include domestic/family violence counseling, additional residential treatment beds, and alcohol and drug-free living centers.

The Los Angeles Superior Court has provided leadership and support for efforts to improve the dependency court system and strengthen interagency coordination and collaboration to address the needs of substance-abusing parents. The grant funds will be used to complete a second phase towards establishing and demonstrating standardized countywide policies and procedures for all Dependency Courts in Los Angeles County to better address the needs of substance-abusing families in the dependency system.

Objective

The RFP will involve a competitive selection process to select a single treatment and recovery provider for each of the four new Family Dependency Drug Court Programs. The new programs will be implemented in SPA 1 (Antelope Valley), SPA 4 (Metro), SPA 6 (South), and SPA 8 (South Bay/Harbor). The Los Angeles Superior Court plans to establish the four new Family Dependency Drug Court Programs during Fiscal Year 2007-2008. As each Family Dependency Drug Court program is implemented, the selected agency will begin working with its specified court in providing the treatment services consistent with the standardized countywide policies and procedures.

Each proposer will be limited to submit only one proposal in response to this RFP. The proposal can address only a single SPA. Proposers must have been providing services for children and their families in the DCFS Family Reunification system from a facility in operation for at least three (3) years within the targeted SPA. Proposers must be a direct service provider for outpatient and/or residential treatment, and are limited to subcontract for only one of these services, if necessary. Alcohol and drug free living centers can also be subcontracted, if necessary.

Funding

ADPA will fund contract awards for approximately \$250,000 each for outpatient counseling, residential treatment services, and alcohol and drug-free living centers. The term of any resulting agreement is anticipated to be for a contract period of 10 months, commencing on or about September 1, 2007.

The approximate allocation for each treatment service type for each awarded contract is as follows:

Residential	\$150,000
Outpatient Counseling	\$ 67,000
Alcohol and Drug Free Living Centers	<u>\$ 33,000</u>
	\$250,000

Funding for the specified contract period will be contingent upon satisfactory demonstration of the provider's progress in accomplishing objectives and activities, compliance with contractual requirements, and approval of funding by the County of Los Angeles Board of Supervisors. Any qualifying, but unselected proposals will be placed on an available provider list, and will be notified in future years if additional funding becomes available.

Sustainability Plan

Proposers will be required to provide a sustainability plan as one of the goals, objectives, and activities in the Project Work Plan. The sustainability plan will describe the proposer's efforts and resources that will be used to sustain the project beyond June 30, 2008, which is the end of the initial grant period.

Eligibility

Prospective proposers must be tax-exempt, public or incorporated private non-profit organizations (registered with the State of California) or agencies of a municipal government. Other government agencies, local educational agencies, institutions of higher education, and for-profit organizations are not eligible to apply.

Proposers and all proposed subcontractors must have demonstrated expertise with a minimum of five (5) years of experience in providing alcohol and drug treatment services for the following types of services for men and/or women and their children: outpatient counseling, residential treatment services, and alcohol and drug-free living centers.

Proposers and all proposed subcontractors must have demonstrated experience in providing outpatient counseling, residential treatment, and alcohol and drug-free living center services for men, women, and their children in the dependency/family reunification system from facilities in operation for at least three (3) years within the targeted SPA.

Selected proposers and subcontractors, as applicable, must have a current outpatient certification or obtain the required certification for outpatient services by July 1, 2007 and a current license for residential services or obtain a license by July 1, 2007 from the California Department of Alcohol and Drug Programs, or the proposer or corresponding subcontractor will be precluded from receiving a County contract.

All proposers must maintain and conduct business from an office located within the geographical boundaries of Los Angeles County. Proposers must have office sites for outpatient counseling that remain operational at least five (5) days a week during normal business hours. To allow for accessibility to treatment services for employed outpatient counseling participants, it is strongly encouraged that weekend/evening hours be made available to ensure access to services.

Residential treatment services and alcohol and drug free living centers must be operational seven (7) days a week, twenty-four (24) hours a day and should accommodate children.

Proposers must ensure that all existing County contracts are in good standing and comply with applicable laws and specific contract requirements. Proposers must be able to begin providing services within thirty (30) days of the contract award.

Notice of Intent

On Tuesday, June 19, 2007, we will issue the attached *Notice of Intent* to individuals and agencies on our proponent's mailing list. The proponent's mailing list contains approximately 1,000 agencies and individuals, and is available for review, upon request.

Availability of RFPs

The RFP will be available to the public at ADPA headquarters, beginning Wednesday, June 27, 2007, between the hours of 8:30 a.m. and 5:00 p.m., Pacific Standard Time. The RFP will also be listed on the DPH ADPA Web Site: <http://www.lapublichealth.org/adpa> as part of the notification process.

Proposer's Conference

The Proposer's Conference will be held to clarify the specifications contained within the RFP at the following date, time, and location:

Date: Thursday, July 5, 2007

Time: 10:00 a.m. to 12:00 p.m.

Location: Alcohol and Drug Program Administration
1000 South Fremont Avenue
Building A-7 Auditorium (lower level G, by the cafeteria)
Alhambra, California 91803

Letter of Intent to Apply

For those providers interested in responding to this RFP, a *Letter of Intent to Apply* is strongly encouraged, and should be submitted to ADPA by 4:30 p.m. on Friday, July 6, 2007.

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Proposal Due Date

The deadline for submission of proposals is 3:00 p.m. on Thursday, July 19, 2007.

We will continue to keep you apprised of our progress. In the meantime, if you have any questions or require additional information, please let me know.

PLO:css

Attachment

c: Board Relations
Alisa Katz
Avianna Uribe
David Ryu
Jonathan Fielding, M.D., M.P.H.
John Schunhoff, Ph.D.
Eva Vera